

Meeting minutes

CLG MINUTES AUGUST – NORTH GROUP

Date:	2 August 2018	Time:	5.30 pm – 7.30pm
Place:	West Gate Tunnel Information Centre 2 Somerville Road, Footscray	Meeting number:	Three
Chair:	Jim Williamson (JW)	Minutes:	Simon Black (Secretariat)

Attendees			
		Alan Platt (AP)	CPBJH Joint Venture
Matt Monger (MM)	Docklands	Mario Urban (MU)	CPBJH Joint Venture
Tony Le-Nguyen (TLN)	Footscray		
Nathan Hang (NH)	Kensington	Apologies	
Victor Ng (VN)	Seddon	Deidre Anderson (DA)	Maribyrnong City Council
Sarah Grace (SG)	Yarraville	Martin Azzopardi (MA)	North Melbourne
Con Frescos (CF)	Yarraville	Fran Araneda (FA) Michael Ingram (MI)	Kensington Association Friends of Moonee Ponds Creek North and West Melbourne Association
Craig Rowley (CR)	LeadWest		
Garry Brennan (GB)	Bicycle Network		
Monique Perry (MP)	Concerned Locals of Yarraville	Scott Ellerton (SE)	Concerned Locals of Yarraville
Samantha McArthur (SM)	Maribyrnong Truck Action Group	Peter Sammut (PS)	WDA
Paul Baggeridge (PB)	City of Melbourne	Not in attendance	
Anthony Havers (AH)	Western Distributor Authority (WDA)	Dave Jones (DJ)	RACV
Liz Evans (LE)	WDA	Greg Cain (CG)	VTA
Liam Lenihan (LL)	WDA		
Simon Black (SB)	WDA		
Jay Francis (JF)	Transurban (TU)		
Sam Wilson (SW)	TU		
Jim Williamson (JW)	Chair		

Agenda items

#	Item detail
1	Welcome, introductions, apologies and actions from previous meeting
2	Roles and Responsibilities, Terms of Reference (TOR), Code of Conduct
3	Project Update
4	Tea break
5	Member feedback and questions
6	Meetings
7	Action summary and close

Minutes

#	Description
1	Welcome, introductions, apologies and actions from previous meeting Meeting opened at 5:46pm. <ul style="list-style-type: none">• JW read the apologies.• Attendees introduced themselves.• JW acknowledged catering provided by social enterprise The Sorghum Sisters – African Catering.• Martin Azzopardi has advised WDA that he has resigned from the CLG due to work commitments.
2	Roles and responsibilities, Terms of Reference and Code of Conduct <ul style="list-style-type: none">• JW reminded all members of the Terms of Reference and Code of Conduct for CLG.• JW advised that CLG is a forum for information sharing.• JW reminded members to return a signed Code of Conduct form as well as to provide a biography and have their photo taken for the project website.• JW advised that he has been appointed as independent chair of LeadWest committee meeting and any concerns regarding perceived conflicts of interest within CLG should be raised to WDA.• JW reminded members to not speak publicly on behalf of the entire Community Liaison Group• JW advised that the CLG is a forum for community concerns to be heard by the project team.
3	Project update <ul style="list-style-type: none">• LE presented an update of activities conducted by the Western Distributor Authority.• LE advised of initiatives which have followed the Environmental Effects Statement (EES) process including Inner West Air Quality Reference Group, Moonee Ponds Creek Master

#	Description
	<p>Plan and North and West Melbourne Traffic Study.</p> <ul style="list-style-type: none">• AH advised that WDA will keep track of progress of all initiatives from the EES process.• LE mentioned the new air quality monitoring station for the West Gate Tunnel Project on Millers Road and that air quality monitoring data is available on the West Gate Tunnel website.• PB asked about whether the scope of the project includes installation of air quality monitoring stations in the north area.• LE advised that EPA have two long term monitoring stations in Footscray and Heidelberg which collect data, plus there are five monitoring stations installed by the West Gate Tunnel Project, with a sixth to be installed at Millers Road.• LE advised of recent media announcements which included employment and training opportunities for indigenous Australians. Recently graduated indigenous students have already commenced working on the project.• LE provided an update on the range of stakeholder engagement activities that are being carried out.• CF asked if there is a register of all groups which have been consulted with.• LE confirmed that all stakeholder engagement activities are recorded in a management system and held in line with privacy requirements.• LE advised of the Consolidated Contact Centre which handles community enquiries for major infrastructure projects including the West Gate Tunnel.• CR noted his appreciation of inclusion and opportunities for indigenous youth by the West Gate Tunnel Project.• MP enquired whether VicRoads is included in the CLG.• LE advised that West Gate Tunnel Project works very closely with VicRoads but they are not in the CLG.• AP provided an update of current and upcoming construction activities in the Port to City precinct.• TLN asked whether road lanes on Footscray Road will be tolled.• AP advised that ground level lanes will not be tolled. New lanes on elevated structure will be tolled.• MP asked about open space and the opportunity to comment on detailed design of these areas.• LE noted that landscape design packages are provided to councils for comment, who in turn may consult with other local groups eg: Friends of Stony Creek.• MP asked whether wetland areas within project zone will be returned to City of Maribyrnong as an asset upon completion of project.• LE took question on notice to provide response.• NH asked for information regarding the worksite incident which occurred on 14 June.• AP advised that the project is providing support to the worker's family and colleagues and the incident remains under investigation.• AP discussed measures taken to protect environmental assets during construction.• AP advised of the focus to keep the community safe and moving during construction and their understanding of the community's expectations.• MU provided update of stakeholder engagement with Port Access Forum and City of Melbourne to keep the freight and port industry informed of construction activities.• MU advised that the tunnel site office has been established.• MU discussed vegetation removal activities which includes an arborist assessment and

#	Description
	<p>is conducted in line with the Flora and Fauna Management Plan. Advised of the 5:1 replanting ratio of removed trees across the project.</p> <ul style="list-style-type: none"> • VN asked if it is proposed to replace the trees that will be removed from Footscray Road. • MU advised that tree replacement will occur on Footscray Road. The exact number has yet to be determined. • MU promoted successes of social inclusion hiring within construction workforce. • MU discussed the Workforce Trader Directory which encourages and facilitates local purchasing and procurement.
4	<p>Member feedback and questions</p> <ul style="list-style-type: none"> • JW advised that matters relating to open space development and shared user paths will be regularly discussed within CLG. • CF advised that he has found temporary lighting on the West Gate Freeway to be too low and distracting to motorists. • AP advised he will raise this with the West Precinct team. • GB and SM discussed the pollution caused by maritime activities in the Port of Melbourne and that west suburbs are particularly affected by this. The West Gate Tunnel Project has generated greater air quality monitoring in the inner-west.
5	<p>Meeting frequency, dates and locations</p> <ul style="list-style-type: none"> • JW noted next meeting for North CLG to be held on 11 October.
6	<p>Actions, summary and close</p> <ul style="list-style-type: none"> • Actions from previous meeting not discussed. <p>Meeting closed at 7.30pm.</p>
7	<p>Photograph and biographies for website</p> <ul style="list-style-type: none"> • SB took photographs of CLG members for the project website after meeting closed.

Actions

#	Action detail	Owner
	Nil actions.	

Next meeting

Group:	CLG North
Date:	Thursday 2 August 2018
Time:	5.30pm – 7.30pm
Place:	Information Centre, 221 Whitehall Street Footscray
Chair:	Jim Williamson
<hr/>	
Minutes prepared by:	Simon Black